

FAIR WORKERS SIGN-UP CHART

For the Fair to be successful, we need a great deal of assistance from many people--not just 4-H leaders and members, but also parents and friends. **ALL EXHIBITORS AND/OR FAMILIES ARE EXPECTED TO WORK AT THE FAIR.** Coordinate with your club leader or livestock department chair for group assignments.

Important Information for the 4-H Fair Worker: If you are staying overnight, you must help at least four hours each day of the Fair - Friday (F), Saturday (SA) and Sunday (SU).

Important Information for the 4-H Fair Animal Exhibitor: Even though you are showing, your assistance is still needed to help the Fair run smoothly. Please help as much as you can.

Check One: Overnighter Worker _____
 Animal Exhibitor Worker _____
 Day Worker _____

NOTE: If staying overnight, please be sure to include your signed Overnights Form and \$30.00 Meal Ticket Fee.

2018 Fair Work: - To Pam LeFave via email at plefave@umext.umass.edu or in person ASAP

Name: _____ Age: _____

Club: _____

If you prefer a particular area, your choice of venue will be given IF at all possible – please give reason if you are not able to work in a given area.

Day/Time	Print Name	Comments: (Need adults who can handle money/work in snack bars—please note anything below that should be known before assigning specific jobs).
Friday/10 a.m. to noon		
Friday/noon to 2 p.m.		
Friday/2 p.m. to 4 p.m.		
Saturday/10 a.m. to noon		
Saturday/noon to 2 p.m.		
Saturday/2 p.m. to 4 p.m.		
Saturday/4 p.m. to 6 p.m.		
Sunday/10 a.m. to noon		
Sunday/noon to 2 p.m.		
Sunday/2 p.m. to 4 p.m.		

FAIR WORKERS JOB DESCRIPTIONS

On Thursday evening, all worker assignments will be available. Just because you signed up for a particular time or event doesn't necessarily mean that is when you'll be scheduled. So be sure to get your work assignment from the Fair Worker Coordinator at the Administration Building. If you can send a leader or member to collect all worker assignments charts for that club or department, you may do so.

Each worker is expected to follow their assignment. Substitutes must be cleared with venue, JFD, or department chair. Individuals who do not show up for assigned work times may forfeit the right to stay over at the Fairgrounds. If you have a problem with the times you are scheduled to work, try to find a replacement or see the Fair Worker Coordinator on Thursday night to reschedule. You are expected to show up for work assignments **ON TIME**, and not leave until you have a substitute or replacement on site. **DO NOT** ever leave a cash box unattended.

The following is a description of the work assignments.

Kitchen: Clubs are assigned to mealtimes to take care of serving food and checking meal tickets. Before meals, workers will prepare meals. After meals, workers will clean up counters, tables, chairs and floors. Specific jobs to be assigned based on age.

Grounds: Check-in at the Administration Building. Walk around the Fairgrounds and pick up any trash you see. Be sure to sign-out at the Administration Building once you are done. On Saturday and Sunday mornings, also straighten the area in the Main Tent and arrange the chairs neatly.

Static Building: You will be assigned to a department to provide information and answer questions. Also, keep the Static Building neat and clean and all trash picked up.

Main Snack Bar/Horse Snack Bar: You will take orders for food and drinks from customers and serve the customers. *You must know how to add, handle money and make change to work at these sites.*

Country Store: You will be assigned to a section of the store to serve orders to customers. *You must know how to add, handle money and make change to work at this site.*

Hay Rides/Moonwalk: Two workers are needed at each site; one to sell tickets and the other to collect tickets. *You must know how to add, handle money and make change to work at these sites.*

Raffle: Two workers are needed at this site to sell raffle tickets. *You must know how to add, handle money and make change to work at this site.*

Face Painting: You need to be creative as you will be painting faces with original designs. You will also sell tickets, so *you must know how to add, handle money and make change to work at this site.*

Admission Gates: Both adult and 4-H youth will be assigned to each time slot. Duties include selling tickets, stamping hands and handing out programs. *You must know how to add, handle money and make change to work at these sites.*